

12<sup>th</sup> November, 2018

To

The Director General of Quality Assurance  
New Delhi

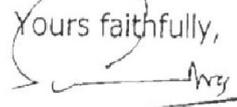
**DELEGATION OF FINANCIAL POWERS TO DGQA FOR REVENUE AND  
CAPITAL EXPENDITURE**

Sir,

I am directed to convey the sanction of the President of India for delegation of financial powers to the Directorate General of Quality Assurance and to other functionaries of DGQA Organisation at various levels and to Department of Defence Production, Ministry of Defence as contained in the Schedule to this letter for incurring expenditure under the Revenue and Capital Heads of account.

2. The delegated financial powers in respect of the authorities specified in the Schedule will supersede the financial powers laid down in respect of the authorities for the specified purpose in the Schedule to MoD letter No.63921/Delegation/DGQA/ADM/RMD/BUDGET/1798/D(QA) dated 25<sup>th</sup> August 2011 or any other previous orders/instructions on the subject. Any delegated powers conferred by Regulations other than Financial Regulations or Government instructions will, however, continue to remain in force.
3. These powers shall be exercised in conformity with the relevant rules/DPM/DPP/GFR and Govt orders and also subject to the directives of the Government with regard to economy in expenditure, etc, issued from time to time.
4. The financial powers with financial concurrence shall be exercised by authorities in DGQA in prior consultation with IFAs.
5. In matter within the delegated powers, it is open to the CFA to overrule the advice of the CDA/IFA by an order recorded in writing containing a gist of the objection of CDA/IFA and reasons for overruling the advice. A copy of the order overruling the financial advice will be endorsed to the next higher CFA and the IFA. In such cases it will be open to the IFA to report the matter to the next higher IFA for pursuing the matter further with the higher CFA or dropping it as deemed fit.

6. The financial powers contained in the Schedule are in respect of each transaction and may cover procurement of one or more items within the financial powers specified. Further, the purchase orders will not be split up in order to bring them within the delegated financial powers of a lower CFA. The exercise of the financial powers is also subject to availability of funds in the sanctioned budgetary allotment under the relevant Budget Head.
7. CVC Guidelines issued from time to time on purchase/procurement/other financial dealings will be strictly complied with while processing cases in exercise of the delegated financial powers.
8. For the purpose of providing financial cover to DGQA, the IFA will be delegated by the O/o CGDA. Till then, IFA cover will be provided by the PCDA/CDA dealing with DGQA(HQ). For lower formations, CDA concerned would provide the IFA cover.
9. This delegation of powers will be effective from the date of Sanction letter.
10. This issues with the concurrence of Defence (Finance) vide their ID No. RF No.13(1)/2017/IF(DS) dated 08.11.2018.

Yours faithfully,  


(Subhash Chandra)  
Director

Encl : As above.

Copy to :-

1. The Controller General of Defence Accounts - with a request to take necessary action on Para 8 above
2. Director of Audit, Defence Services
3. All the Principal Controller/Controllers of Defence Accounts
4. The Principal Controller of Accounts (Fys), Kolkata
5. Ministry of Defence (Fin) IF/DS, Ministry of Defence D(QA)
6. Director (Fin/DS)

**SCHEDULE**

No.63921/Delegation/DGQA/ADM/RMD/Budget/ (1577)/D(QA)

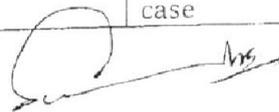
**I. PROCUREMENT**

Sl.No	Delegation	Without financial concurrence	With financial concurrence of IFA(MAP)/resp IFA of Estts
<b>1.(i)</b>	<b>Central Purchase</b>		
	DGQA	₹ 60.00 lakhs in each case	₹ 3.00 Crores in each case
<b>(ii)</b>	<b>Local Purchase</b>		
	DGQA	₹ 5.00 lakhs in each case	₹ 15.00 lakhs in each case
	All ADG's QA & Maj Gen/Eqvt (As head of Estt)	₹ 3.00 lakhs in each case	₹ 8.00 lakhs in each case
	Brig or Eqvt	₹ 2.00 lakhs in each case	₹ 6.00 lakhs in each case
	HoEs(Col/Lt Col/PScO or Eqvt)	₹ 1.50 lakhs in each case	₹ 4.00 lakhs in each case
<b>2</b>	<b>Outsourcing of Services within PE :</b> The delegated powers are subject to the conditions that only the cases of shortages as per valid PE will be considered		
<b>(a)</b>	<b>Maintenance &amp; cleaning of DGQA complexes, Office buildings and Proof Ranges</b>		
	DGQA	₹ 15.00 lakhs in each case subject to annual ceiling of ₹ 3 Crores	₹ 20.00 lakhs in each case subject to annual ceiling of ₹ 30 Crores
	All ADG's QA & Maj Gen/Eqvt HoEs	--	₹ 10.00 lakhs in each case subject to annual ceiling of ₹ 1 Crore
	HoE's /Brig or eqvt	--	₹ 5.00 lakhs in each case subject to annual ceiling of ₹ 0.50 Crore
<b>(b)</b>	<b>Carriage &amp; maintenance of stores (MTS/Labour/Store Keeper)</b>		
	DGQA	₹ 15.00 lakhs in each case subject to annual ceiling of ₹ 3.00 Crores	₹ 20.00 lakhs in each case subject to annual ceiling of ₹ 30.00 Crores
	All ADG's QA & Maj Gen/Eqvt HoEs	--	₹ 10.00 lakhs in each case subject to annual ceiling of ₹ 1.00 Crore
	HoE's /Brig or eqvt	--	₹ 5.00 lakhs in each case subject to annual ceiling of ₹ 0.50 Crores
<b>(c)</b>	<b>Running of vehicles (CMD)</b>		
	DGQA	₹ 15.00 lakhs in each case subject to annual ceiling of ₹ 3.00 Crores	₹ 20.00 lakhs in each case subject to annual ceiling of ₹ 30.00 Crores
	All ADG's QA & Maj Gen/Eqvt HoEs	--	₹ 10.00 lakhs in each case subject to annual ceiling of ₹ 1.00 Crore
	HoE's /Brig or eqvt	--	₹ 5.00 lakhs in each case subject to annual ceiling of ₹ 0.50 Crores

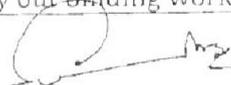
(d)	<b>Transfer of Data (DEO/Clerks/Steno/PA)</b>		
	DGQA	₹ 15.00 lakhs in each case subject to annual ceiling of ₹ 3.00 Crores	₹ 20.00 lakhs in each case subject to annual ceiling of ₹ 30 Crores
	All ADG's QA & Maj Gen/Eqvt HoEs	--	₹ 10.00 lakhs in each case subject to annual ceiling of ₹ 1.00 Crore
	HoE's /Brig or eqvt	--	₹ 5.00 lakhs in each case subject to annual ceiling of ₹ 0.50 Crores
(e)	<b>Running of Messes, Guest Houses/Canteen (Statutory)</b>		
	DGQA	₹ 15.00 lakhs in each case subject to annual ceiling of ₹ 3.00 Crores	₹ 20.00 lakhs in each case subject to annual ceiling of ₹ 30.00 Crores
	All ADG's QA & Maj Gen/Eqvt HoEs	--	₹ 10.00 lakhs in each case subject to annual ceiling of ₹ 1.00 Crore
	HoE's /Brig or eqvt	--	₹ 5.00 lakhs in each case subject to annual ceiling of ₹ 0.50 Crores
(f)	<b>Security Services within PE</b>		
	DGQA	Full Powers	Full Powers
(g)	<b>Outsourcing of Services Outside PE</b>		
(i)	<b>Conservancy services of DGQA Residential Complexes as per scale laid down vide Govt. of India letter dated 11 April 2013</b>		
	DGQA	Full Power ✓	Full Power
	All ADG's QA & Maj Gen/Eqvt HoEs	--	₹ 10.00 lakhs in each case subject to annual ceiling of ₹ 1 Crore
	HoE's /Brig or eqvt	--	₹ 5.00 lakhs in each case subject to annual ceiling of ₹ 0.50 Crores
(ii)	<b>Running of Officers Mess &amp; Transit facilities as per scale laid down vide Govt of India letter dated 01 Mar 2013</b>		
	DGQA (As per letter dated 01 Mar 2013)	--	₹ 20.00 lakhs in each case subject to annual ceiling of ₹ 30.00 Crores
	All ADG's QA & Maj Gen/Eqvt HoEs	--	₹ 10.00 lakhs in each case subject to annual ceiling of ₹ 1.00 Crore
	HoE's /Brig or eqvt	--	₹ 5.00 lakhs in each case subject to annual ceiling of ₹ 0.50 Crores
(iii)	<b>Outsourcing of 96 Security Guards Services over and above PE as per GoI letter dated 25 Jan 2001, 25 Feb 2013 and 02 Jan 2014 from DGR sponsored Security Agencies as per instructions issued by Ministry of Labour from time to time</b>		
	DGQA	--	Full Powers
3	<b>Information Technology</b>		
(i)	<b>Hardware (Procurement of Computers and connected stores)</b>		
	DGQA	₹ 2.00 lakhs in each case	₹ 25.00 lakhs in each case
	Spl.DGQA	₹ 1.00 lakh in each case	₹ 10.00 lakhs in each case



	Dir (DIQA)	₹ 1.00 lakh in each case subject to annual ceiling of ₹ 2.00 lakhs	-----
<b>(ii) Software (Caters for expenditure on purchase of Software)</b>			
	DGQA	₹ 3.00 lakhs in each case	₹ 10.00 lakhs in each case
	Spl.DGQA	----	₹ 6.00 lakhs in each case ✓
	All ADGsQA	----	₹ 3.00 lakhs in each case
<b>4. Transportation Charges</b>			
<b>(i) Hiring of Civil Transport including different kinds of specialized Vehicle as per order dated 08.03.2013</b>			
	DGQA	₹ 4.00 lakhs in each case	₹ 10.00 lakhs in each case
	All ADG's QA	₹ 1.00 lakh in each case	₹ 4.00 lakhs in each case
	HoEs(Col/Lt Col/PScO or eqvt)	₹ 0.40 lakhs in each case	₹ 2.00 lakhs in each case with annual ceiling of ₹ 4.00 lakhs
<b>(ii) Repair of Vehicles including Staff Car</b>			
	DGQA	₹ 0.40 lakhs in each case	₹ 1.00 lakh in each case
	All ADG's QA	₹ 0.20 lakhs in each case	₹ 0.50 lakh in each case with annual ceiling of ₹ 3.00 lakhs
	HoEs(Maj Gen/Brig or Eqvt)	₹ 0.15 lakhs in each case with annual limit of ₹ 1.00 lakh	--
<b>5 Works</b>			
<b>(i) Authorised Works</b>			
	DGQA	₹ 40.00 lakhs in each case	₹ 5.00 Crore in each case
	All ADG's QA	--	₹ 5.00 lakhs in each case
	Dir (DIQA) & All HoEs(Col/eqvt)	--	₹ 1.00 lakh in each case
<b>(ii) Special Works</b>			
	DGQA	₹ 4.00 lakhs in each case	₹ 50.00 lakhs in each case
<b>(iii) Demolition of Building</b>			
	DGQA	₹ 1.00 lakh in each case	₹ 3.00 lakhs in each case
	HoEs (Maj Gen/Brig or Eqvt)	₹ 0.05 lakhs in each case	₹ 2.00 lakhs in each case



(iv)	<b>Re-appropriation of Building (Subject to Instructions/Guidelines issued by the Govt.)</b>		
	DGQA	₹ 15.00 lakhs in each case	₹ 35.00 lakhs in each case
	All ADG's QA	--	₹ 25.00 lakhs in each case
	HoEs (Maj Gen/Brig or Eqvt)	₹ 0.05 lakhs in each case	--
	HoEs(Col/Lt Col/PScO or eqvt)	₹ 0.01 lakh in each case	--
6.	<b>Writing of Losses: (Not due to theft, fraud or gross neglect if CFA is DGQA or Subordinate authority)</b>		
	DGQA	₹ 1.00 lakh per case (based on Audit Report and Court of Inquiry)	All cases above ₹ 1.00 lakh (if CFA is DGQA or Subordinate Authority)
7.	<b>Service Maintenance/Repair of Office Eqpt, Lab Eqpt, IT Eqpt etc</b>		
	DGQA	₹ 5.00 lakhs in each case with annual ceiling of ₹ 50.00 lakhs	₹ 15.00 lakhs in each case with annual ceiling of ₹ 80.00 lakhs
	All ADG's QA	₹ 3.00 lakhs in each case with annual ceiling of ₹ 30.00 lakhs	₹ 5.00 lakhs in each case with annual ceiling of ₹ 50.00 lakhs
	HoEs (Maj Gen/Brig or Eqvt)	₹ 1.00 lakh in each case with annual ceiling of ₹ 10.00 lakhs	₹ 2.00 lakhs in each case with annual ceiling of ₹ 20.00 lakhs
	HoEs(Col/Lt Col/PScO or eqvt)	₹ 0.50 lakhs in each case with annual ceiling of ₹ 3.00 lakhs	₹ 1.00 lakh in each case with annual ceiling of ₹ 10.00 lakhs
8.	<b>Miscellaneous and Contingency Items</b>		
(a)	Loan issue of samples of eqpt/stores for exploring possibility of indigenous manufacturer without any supply Order, sanction of developmental projects for indigenization and product for stores/eqpt, compensation Act, Private Printing of forms, organising exhibition/seminar/vendor development programme etc.		
	DGQA	₹ 10.00 lakhs in each case	₹ 30.00 lakhs in each case
	All ADG's QA and Dir DIQA	₹ 5.00 lakhs in each case	₹ 20.00 lakhs in each case
(b)	Expenditure on Training Courses/Delegation Fees (Powers to sanction expenditure for inviting Govt. Faculty/outside Guest Speakers/Experts for training Courses, TA/DA will be as per DOP&T Rules) etc. expenditure for Air Freight of materials/eqpts (both within & outside the country), carry out binding works on contract, Demurrage Charges etc.		

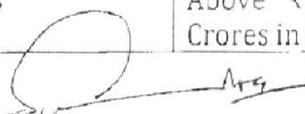


	DGQA	Full Powers	--
	Spl DGQA	₹ 75,000/- in each case for Training Course only	--
	All ADG's QA	₹ 50,000/- in each case for Training Course only	₹ 4.00 lakhs in each case for Training Course only
	Brig or Eqvt	₹ 25,000/- in each case for Training Course only with annual ceiling of ₹ 1.00 lakh	₹ 3.00 lakhs in each case with annual ceiling of ₹ 15.00 lakhs
	HoEs(Col/Lt Col/PScO or eqvt)	₹ 15,000/- in each case for Training Course only with annual ceiling of ₹ 60,000/-	₹ 2.00 lakhs in each case with annual ceiling of ₹ 10.00 lakhs
<b>(c)</b>	<b>Transit Insurance of Scientific equipment/materials through Public Sector Insurance Companies</b>		
	DGQA	Full Powers	--
	All ADG's QA	Full Powers	--
<b>(d)</b>	<b>Legal Charges including fees to the Government Pleader</b>		
	DGQA	--	Full Powers
	All ADG's QA	---	Full Powers
<b>(e)</b>	Re-imbursment of Medical Expenses (to be governed by the Order and instructions issued by Min of Health from time to time) advance for medical treatment (like Cancer, Heart Disease etc authorised under Medical attendance rules & other orders issued by Ministry of Health). In terms of Deptt of Health & Family Welfare letter No.S.11011/20/2014-CGHS (P)/EHSS, dated 23.11.2016 as amended from time to time.		
	DGQA	As per Ministry of Health & Family Welfare letter dated 23 Nov 2016 amended from time to time	As per Ministry of Health & Family Welfare letter dated 23 Nov 2016 amended from time to time
	All ADG's QA	As per Ministry of Health & Family Welfare letter dated 23 Nov 2016 amended from time to time	As per Ministry of Health & Family Welfare letter dated 23 Nov 2016 amended from time to time
<b>(f)</b>	(a) Pay fixation of re-employed personnel (subject to relevant rules & instructions) (b) Grant of Advance increment to Stenographers for acquiring Higher Speed in Shorthand)		

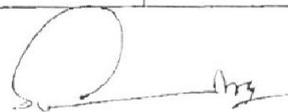
	DGQA	Full Powers	--
	All ADG's QA	Full Powers	--
(g)	<b>Honorarium</b> (subject to instructions laid down by DoP&T from time to time)		
(i)	DGQA	₹ 2,500 in each case	--
(ii)	<b>Honorarium for lecture/training/faculty</b>		
	All ADGQAs QA	₹ 4,000 /-per consultant per capsule of 90 minutes with annual ceiling of ₹ 20,000/- per Dte	--
	Dir DIQA	₹ 4,000 /- for lecture of 90 minutes in normal case and ₹ 1500/- in special case for invited faculty subject to annual ceiling of ₹ 3.00 lakhs	--
✓(h)	Sports and Adventure Activities /items (subject to availability of funds under Recurring and Non-recurring grants as issued by MoD from time to time) (Auth : GoI letter No.C/85864/DGQA/ADM/LW dated 22 Dec 1994)		
	DGQA	Full Powers	--

II. Delegation of Financial Powers to Department of Defence Production, Ministry of Defence :-

Sl.No	Item No.	Delegation	Proposed
1	(a) Central Purchase	JS	Above ₹ 3.00 Crores and upto ₹ 10.00 Crores
		AS	Above ₹ 10.00 Crores and upto ₹ 25.00 Crores
		Secy (DP)	Above ₹ 25.00 Crores
	(b) Local Purchase	JS	Full Powers
2	Outsourcing of Services	JS	Full Powers
3.	<b>Information Technology</b> (a) Hardware (b)Software	JS	Full Powers
		JS	Full Powers
4.	<b>Transportation Charges</b> (a) Hiring of civil transport (b)Repair of Vehicles	JS	Full Powers
		JS	Full Powers
5	<b>Works:</b> (a) Authorised Works	JS	Above ₹ 5.00 Crores and upto ₹ 25.00 Crores in each case



		Addl Secy	Above ₹ 25.00 Crores and upto ₹ 50.00 Crores in each case
		Secy (DP)	Full Powers
	(b) Special Works	JS	Full Powers
	(c) Demolition of Building	JS	Full Powers
	(d) Re-appropriation of Building	JS	Full Powers
6.	<b>Writing of Losses</b> (Auth: GoI/MoD letter dated 10 Aug 2007)	JS	Above ₹ 1.00 lakh and upto ₹ 20.00 lakhs
	(a) Not due to theft, fraud or neglect	Addl Secy	Above ₹ 20.00 lakhs and upto ₹ 50.00 lakhs
		Secy (DP)	Above ₹ 50.00 lakhs and upto ₹ 10.00 Crores
		RRM	Above ₹ 10.00 Crores
	(b) Due to theft, fraud or neglect	JS	Upto ₹ 15.00 lakhs
		Addl Secy	Above ₹ 15.00 lakhs and upto ₹ 50.00 lakhs
		Secy(DP)	Above ₹ 50.00 lakhs and upto ₹ 1.00 Crore
		RRM	Above ₹ 1.00 Crore
7.	Service Maintenance /Repair of Office eqpt, lab eqpt & IT eqpt	JS	Full Powers
8.	<b>Misc &amp; Contingency Items:</b>	JS	Full Powers
	(a) Loan issue of samples of eqpt/stores for exploring possibility of indigenous manufacturer without any supply Order, sanction of developmental projects for indigenization and product for stores/ eqpt, compensation Act, Private printing of forms, organizing exhibition/ seminar/vendor development programme etc.		
	(b) (i) Honorarium (subject to instructions laid down by DoP&T from time to time)	Secy(DP)	0.05 lakhs in each case



	(ii) Honorarium for lecture/training/faculty	JS	Full Powers
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Note:

- ✓(i) Central Purchase of motor vehicle both Staff and Operational vehicles is to be governed as per instructions of Ministry of Finance from time to time.
- (ii) MIS frame work needs to be set up. DDP may review the quarterly budget and expenditure, so that a close guard is kept upon the expenditure vis-a vis the budget. Head-wise Monthly expenditure needs to be sent regularly to MoD(Fin) in respect of DGQA.
- (iii) The Monthly expenditure needs to be kept in control with reference to Monthly Expenditure Plan as given to Budget Division.
- ✓(iv) PE needs to be revised from time to time.
- (v) Ministry of Finance's Order/Guidelines needs to be followed while incurring the expenditure.

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