

Tele : 23015055

97118/Gen(APAR)/DGQA/APAR Cell

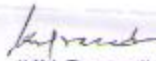
14 Jan 2020

MINISTRY OF DEFENCE
DEPTT OF DEFENCE PRODUCTION
DGQA /APAR CELL

IMPLEMENTATION OF e-APAR IN RESPECT OF DQAS, GROUP 'B' Tech & ADM PERS
OF DGQA

1. Reference note A/90717/Gen/DGQA/Adm-7A dated 30 Oct 2019 and 97118/Gen/APAR DGQA/Adm-6B dated 31 Oct 2019 (copy enclosed).
2. All the Tech Dtes have been directed to submit a Completion Certificate in r/o APARs of DQAS/ Group 'B' Tech/ Adm personnels for the reporting period 2018-19 vide above referred note. However, it is observed that there is pendency of APAR at various stages i.e. at stage of PAR custodian/ Ratee officer/Reporting officer/ Reviewing officer/ Accepting Authority across the Directorate/ Establishments in DGQA.
3. As per DOP&T OM. No.21011/1/2005-Estt (A)(Pt-I) dated 23 Jul 2009, emphasis has been placed on timely completion of APAR as per time schedule prescribed in it. It is further stated, that Head of organization i.e. DG, DGQA may call for explanation of concerned officers for not having performed their duty of writing APARs within the due date and in the absence of proper justification direct them that a written warning for delay in completing the APAR be placed in APAR of the defaulting officer concerned.
4. Hence, all Directorates who have not yet sent APAR Completion Certificate to DGQA/APAR Cell are hereby directed to take expeditious action to complete pending APARs positively by 20 Jan 2020.

Encl:- As stated above


(KN Prasad)
Dy Director
DGQA/APAR Cell

HQ DQA (A), New Delhi
HQ DQA (EE), New Delhi
HQ DQA (R&S) Cell, New Delhi
HQ DQA (L), New Delhi

HQ DQA (S), New Delhi
HQ DQA (CV) Cell, New Delhi
HQ DQA (M&E) Cell, New Delhi
HQ DQA (PP&T), New Delhi

HQ DQA (V), New Delhi
HQ DQA (N), New Delhi
HQ DQA (WP), New Delhi
DIQA, Bangalore

Copy to:-

TS to DG, DGQA

PS to ADG(Adm)

✓ SDCC

Tele: 23015902


A/90717/Gen/DGQA/Adm-7A

30 Oct 2019

रक्षा मंत्रालय / MINISTRY OF DEFENCEगु आ म वि / प्रशा-7(क) / DGQA/ADM-7AIMPLEMENTATION OF e-APAR SPARROW FORGROUP B & C PERS OF DGQA

1. Reference our ^{note} ~~letter~~ of even number dated 03 Oct 2019.
2. a) DG, DGQA has further directed that all ADGQA's are required to submit a Completion Certificate by 01 Jan 2020 stating the following. "Certified that all APARs for Gp B Civ Offrs for 2018-19 of my Dtes have been completed on SPARROW".
- b) In case due to any other reason any Gp 'B' Civ employee APAR is not completed in SPARROW by Dec 2019, the details of the same will be provided in the following format.

DETAILS OF GP B CIV OFFRS WHOSE APAR (2018-19) NOT COMPLETED IN SPARROW BY 31 DEC 2019						
S.no	Name of Ratee Officer	Name of IO	Name of RO	Name of SRO	Name of Responsible person for not completing activity in time	Remarks


(A. Rajan Babu)
Dir(Pers-II)

HQ DQA(A), New Delhi
HQ DQA(S), New Delhi
HQ DQA(V), New Delhi
HQ DQA(E), New Delhi
HQ DQA(CV) Cell, New Delhi
HQ DQA(R&S) Cell, New Delhi
HQ DQA(M&E) Cell, New Delhi
HQ DQA(N), New Delhi
HQ DQA(WP), New Delhi

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SDCC

**MINISTRY OF DEFENCE
DGQA/ADM-6B**

IMPLEMENTATION e-APAR SPARROW FOR Gp 'A' & Gp 'B' OFFICERS OF DGQA

Further to this office note of even No. dated 27 Sep 2019.

(a) The DG, DGQA has directed that all the ADGQA's are required to furnish a Completion Certificate, by 01st Jan 2020 positively stating the following. "It is Certified that APARs in respect of all DQAS officers and Group 'B' officers posted in my Directorate for the assessment year 2018-19 have been completed on SPARROW".

(b) In case, due to any reason APAR of any DQAS officer and Group 'B' officers is not completed in SPARROW by 31st Dec 2019, the details of the same will be provided in the following format.

DETAILS OF GP A & B CIV OFFRS WHOSE APAR (2018-19) NOT COMPLETED IN SPARROW BY 31 DEC 2019						
Sl No.	Name & Designation of the Ratee Officer	Name & Designation of the Reporting Officer (IO)	Name & Designation of the Reviewing Officer (RO)	Name & Designation of the Accepting Authority (SRO)	Name & Designation of responsible Person for not completing activity in time	Remarks
1	2	3	4	5	6	7

3. This issues with approval of DG, DGQA.

P.V. Krishnachand
(PV Krishnachand)
DDG (Adm)

HQ DQA (A), New Delhi

HQ DQA (S), New Delhi

HQ DQA (V), New Delhi

HQ DQA (EE), New Delhi

HQ DQA (CV) Cell, New Delhi

HQ DQA (R&S) Cell, New Delhi

HQ DQA (M&E) Cell, New Delhi

HQ DQA (N), New Delhi

HQ DQA (WP), New Delhi

HQ DQA (L), New Delhi

HQ DQA (PP & T), New Delhi

DIQA, Bangalore

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PPS to Spl DGQA

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The Director, SDCC: with a request to upload on the DGQA website for vide publicity, please

clf