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भारत सरकार/Government of India  
रक्षा मंत्रालय/Ministry of Defence  
रक्षा उत्पादन विभाग/Deptt of Def Pro  
गुणता आश्वासन महानिदेशालय/DGQA  
नई दिल्ली-11/ New Delhi - 11

A/93415/PA/2018/DGQA/Adm-7A

26 Sep 2018

SQAE(L), Chennai - 600114

**PROMOTION/POSTING : PERSONAL ASSISTANT(PA) FOR VACANCY YEAR 2018**

1. Reference to DGQA Adm-10 Note No. A/86320/Non-Tech/DPC/2018/PA/DGQA/Adm-10 dated 30 Aug 2018.
2. The competent authority has approved the in-situ posting of the following individual on promotion to the higher grade of Personal Assistant :-

<u>Sl No</u>	<u>Name</u>	<u>Establishment</u>	<u>Date of Birth</u>
01	Shir S.J. Noorul Ameen	SQAE(L), Chennai	03.03.1989

3. The promotion will be effective from the date of assumption of charge of the higher appointment as Personal Assistant. The date on which the individual assume duty as PA should be communicated to this HQ (DGQA/Adm-7A and Adm-10) along with the necessary DO Part II by all concerned immediately.
4. Before the above mentioned individual assume higher appointment, please ensure that no disciplinary case is pending against him.
5. The individual promoted as Personal Assistant will remain on probation for two years.
6. The individual will exercise option for fixation of pay on promotion within one month from the date of promotion as per FR-22-1(a) (i) except if he is already in the higher pay scale granted under ACP scheme.
7. Completion report should be sent by FAX to this HQ (DGQA/Adm 7A and Adm 10) by 12 Oct 2018.

*KS Choudhary*  
(KS Choudhary)  
Dy Dir/Adm-7A  
For DGQA

Copy to:

- DGQA/Adm-10 : for info w.r.t. letter under reference.  
DGQA/L-2 : for information please.  
SDCC Cell : for posting on DGQA website.  
Room No. 3  
'G' Block