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**REGISTERED**

भारत सरकार,  
Government of India  
रक्षा मंत्रालय (गु.आ.म.नि.)  
Ministry of Defence (DGQA)  
गुणता आश्वासन निदेशालय (नौ सेना)  
Dte of Quality Assurance (Naval)  
पश्चिमी खंड - 5, आर.के. पुरम  
West Block – 5, RK Puram,  
नई दिल्ली-110 066  
New Delhi-110 066

2431/DPC/Gp 'B'/DGQA(N)-Pers/2019

14 Jan 2019

Concerned Units of DQA(N) / DQA(WP)

**PROMOTION/POSTING OF STENOGRAPHER GRADE – II  
TO STENOGRAPHER GRADE – I IN DQA(N) CADRE:  
CALENDAR YEAR 2019 (01 JAN – 31 DEC 19)**

1. Refer to this HQ letter of even No. dated 31 Dec 18.
2. Approval of the Competent Authority is hereby accorded for promotion of the under mentioned Stenographer Grade – II [**Pay Level – 4**] to Stenographer Grade – I [**Pay Level – 6**] and posting to the establishment indicated against her name:

Sl. No	Name of Individual	Date of Birth	Category (Whether SC/ST)	Establishment	
				From	To
(a)	Smt CJ Sowmya	11-Nov-86	Neither	CQAE(WE), Bengaluru	CQAE(WE), Bengaluru

3. The above promotion will take effect from the date of issue of promotion/posting order or the date of assumption of duties in the higher grade, whichever is later.
4. The individual will exercise her option for fixation of pay on promotion as Stenographer Grade – I within one month from the date of promotion as per FR-22(I)(a)(1).
5. The individual may be allowed to assume duty in the higher appointment, if no disciplinary/vigilance case is pending against her. Before relieving/charge assumption, it may be ensured that the above official complete her self-appraisal of the APAR Form in the present grade to be provided by concerned Admin /Coord Section and submit it to the Reporting Officer concerned.



6. Charge assumption report may be forwarded to this Directorate/all concerned establishment.

7. Receipt of this letter be acknowledged.

*Bambam Yadav*  
(Bambam Yadav)  
Section Officer (Pers)  
For ADGQA(N)

Copy to:

Concerned CDAs

DQA(WP) HQ

Personal File

Notice Board

SDCC through DGQA/Adm

SDCC DAK Serial No. 69  
Date 17-01-19

DDG (E)	
DIRECTOR SDCC	
JT. DIRECTOR	
TECH. I/C	
Adm I/C	