

Tele: 23016530

**URGENT**

0315/ACR-Policy/DGQA/Adm-4

07 Mar 2013

**MINISTRY OF DEFENCE**  
**DEPTT OF DEFENCE PRODUCTION**  
**DGQA/ADM-4**

**INITIATION/REVIEWING OF ACRs/APARs OF OFFICERS**  
**FOR 2012-13**

1. DGQA has directed that the ACRs/APARs where DGQA is the Initiating/Reporting Officer/Reviewing Officer/Accepting Authority will be forwarded duly completed to DDG(O)/DDG(Adm) as per following schedule:-

(i)	ACRs/APARs where DGQA is initiating/Reporting Officer	01 Apr 2013
(ii)	ACRs/APARs where DGQA is Reviewing officer	15 May 2013
(iii)	ACRs/APARs where DGQA is SRO/Accepting Authority officer	01 Jun 2013

2. The folders containing the ACRs/APARs will be submitted to DGQA by DDG(O)/DDG(Adm) as per the following schedule:-

(a)	Cases where DGQA is initiating/Reporting officer	10 Apr 2013
(b)	Cases where DGQA is Reviewing Officer	25 May 2013
(c)	Cases where DGQA is SRO/Accepting Officer	10 Jun 2013

3. The above schedule will be followed strictly by all concerned.

4. The officers who are superannuating before the dates mentioned in para 1 above will Initiate/Review the ACRs/APARs before their superannuation.

(Shamsher Singh)  
Brig  
DDG(O)

Addl DGQA(A)

Addl DGQA(L)

Addl DGQA(S)

Addl DGQA(V)

Addl DGQA(EE)

Addl DGQA(R&S) S'bad

Addl DGQA(CV) Avadi DIOA Bangalore

Addl DGQA(PP&T)

Director, MSQAA, Hyderabad DDG(Adm)

TS to DGQA : For information of DGQA please.

Copy to:-

✓ OIC, SDCC : For publication in DGQA website please.

(a)	Cases where DGQA is initiating Reporting Officer	10 Apr 2013
(b)	Cases where DGQA is Reviewing Officer	25 May 2013
(c)	Cases where DGQA is SRO/Accounting Officer	10 Jan 2013

The above schedule will be followed strictly by all concerned.